

Chapter 30. Punctuation and Capital Letters

Exercise 1. Place commas where necessary in the following sentences:

1. Have you ever been abroad? No not yet.
2. A bus is available every half an hour. The bus journey however is not very comfortable.
3. Oh I thought there was nobody inside!
4. Our film heroes can sing dance ride swim fight and do several other things.
5. These comic strips are quite funny aren't they?
6. Who helps you to do your homework Soumya?
7. This is in fact one of the best matches I have ever seen.
8. Our house has three bedrooms a big drawing room a dining room a lounge and a garage.
9. How are you Shikha? You were absent yesterday too weren't you?
10. Yes Ma'am I was. However I did not waste my time.

Exercise 2. Put inverted commas wherever needed:

1. Who brought dirty feet inside the room? asked the mother angrily.
2. I don't know, Madam, said the maid.
3. The teacher said, Saroja, have you finished the work?
4. I am sorry, Madam. I didn't get time to do it, said Saroja.
5. Can you stand on your head? Joseph asked Arpit.
No, it is too high, replied Arpit.
6. The teacher looked at Shivani's notebook and said, I told you to write this poem ten times because your handwriting is so poor. You have written it only seven times.
I am sorry, but my Mathematics is also not very good, said Shivani.
7. What you want to do tomorrow, do it today; what you want to do today, do it now, said Dr A.P.J. Abdul Kalam to the children.